

RECRUITMENT BULLETIN

ANFP Clinical Consultant

Alaska Native Family Preservation Unit C/O Cook Inlet Tribal Council, Inc., Human Resources,
3600 San Jeronimo Drive, Anchorage, AK, 99508
FAX: (907) 793-3109

Application period: 09/18/2009 until position filled	Open to: All eligible individuals
Location: Anchorage	Position Status: Independent Contract
Initial Contract Period: 12 Months	Position Title: ANFP Consultant
Hourly Rate: TBD	

RE: Alaska Native Family Preservation Consultant

What is the Alaska Native Family Preservation Unit?

The Alaska Native Family Preservation (ANFP) unit is the creation of a regional collaborative partnership between Cook Inlet Tribal Council (CITC), the Native Village of Eklutna (NVE), and the Office of Children's Services (OCS). The ANFP unit will provide services that include building family's protective capacities and facilitating treatment linkages for services for children and youth; substance abuse treatment; and other needed services for parents in order to prevent the need for OCS services. The ANFP unit will consist of six (6) family service workers, two (2) from each partner agency, who will be directed by the ANFP Consultant. The Consultant is an independent contractor who will receive direction and support from, and report to, the ANFP Supervisory Council of seven (7) members.

Contract description:

The Consultant provides leadership, clinical direction and oversight of project services to six Family Service Workers (FSW) through daily/weekly consultation, crisis intervention/management, training and staff support, and regular contact with the Supervisory Council (comprised of Administrators/Supervisors from each partner agency). The Consultant will not be responsible for administrative or personnel oversight, which will remain with the hiring agency. The Consultant vacancy is an EOE (Equal Opportunity Employment) position with Alaska Native/American Indian preference. The Consultant (independent contractor) will be required to provide proof of Professional Liability Insurance, AL, umbrella, other insurance coverage, et al.

The scope of work for the consultant includes, but is not limited to:

- Provide day-to-day monitoring and directing (i.e. facilitate weekly individual supervision for each staff and weekly group supervision) of project staff and activities pertinent to individual case/participant needs.
- Manage participant and staff information flow to and from Supervisory Council, Administration and Sub-council: (Consultant is not responsible for employee administrative or personnel issues, which shall remain the responsibility of the family service worker's agency supervisor).
- Facilitate communication and teamwork among staff members.
- Manage and assign referral flow (i.e. intake/discharge) from OCS Investigations Unit to staff.

- Identify and respond to critical safety threats for project participants and notify Supervisory Council members as necessary.
- Ensure availability during usual project activity times to respond to staff or participant needs by communicating with Supervisory Council members identified as back-up to the Clinical Consultant.
- Provide monitoring and quality assurance of participant documentation in the common database.
- Identify training needs and resources for project staff.
- Act as a liaison between ANFP Unit and grant evaluator to respond to evaluation findings.
- Provide monthly written progress reports to the Supervisory Council and as required by grantor.

Qualifications:

1. Masters level degree in human services field or equivalent experience required. Preference will be given to a licensed practitioner.
2. Five (5) or more years of direct practice experience in child welfare and/or the child protection field preferred, as well as knowledge about individual regions of Alaska, Alaska Native people and their cultures.
3. Two (2) or more years of supervisory experience are required.

Contact:

If interested, please send

- 1) cover letter addressing qualifications
- 2) resume
- 3) contact information for three professional references

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